

Foothill High School
Request to Carry Over Excess Ending Balance

I. The following organization requests approval to carry over an amount in excess of the 20% limit.

Name of Club _____ ASB account # _____

II. Calculations of excess carryover

A. Total estimated revenues _____

B. 20% of above _____

C. amount of carryover requested _____

D. excess carryover (B minus C) _____

III. Explanation

Provide an explanation of the need to carryover amounts in excess of the 20 % limit. Indicate the manner in which student approval was obtained, and when the club will use the excess funds.

Club President Signature: _____

Club Advisor Printed Name: _____

Club Advisor Signature: _____

IV. Approved

ASB Treasurer _____ Date _____

Activities Director _____ Date _____